



Membership Registration Refund Policy

Policy Area: Membership
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I. Purpose:

To identify what conditions a member of Nepean Nighthawks Field Hockey Club, hereafter identified as NNFHC, is entitled to reimbursement of some or all of their registration fee payment when wishing to leave the membership of NNFHC.

II. Identifying when a membership fee may be returned:

- a) Within the first two weeks of the NNFHC applicable season
Following the submission by the athlete, parent, or guardian to the NNFHC registrar of a signed letter from a physician or other health care professional recommending termination of field hockey for medical reasons.
- b) At the discretion of the NNFHC executive upon the receipt of a written request for membership termination AND when the membership position can be filled with an applicant who is on the NNFHC membership waiting list.
- c) At the discretion of the NNFHC executive upon receipt of a written request for membership termination when the position cannot be filled.
- d) If at any time a player is suspended and therefore unable to play, there will be no refund.
- e) Extenuating circumstances not mentioned above may arise wherein an athlete, parent or, guardian may request a refund of the registration fee. From a club perspective, it is best to deal with these situations on a case-by-case basis taking into account the facts of each situation in order to come to a mutually satisfactory agreement for all parties involved.

III. Identifying the amount of the refund:

- a) Prior to the season start date: 100% will be refunded.
Within the first two weeks of the applicable season, 50% will be refunded. Any time after the first two weeks, the player may not receive a refund. Any equipment not returned and any clothing that was part of the registration fee must be returned to the Nepean Nighthawks Field Hockey Club.
- b) Following the submission of a valid medical letter the player may receive a refund to be prorated to the portion of the un-played field hockey season and minus a \$25.00 administration fee to be retained by NNFHC, minus the cost of any equipment not returned, minus the cost of any clothing that was part of the registration fee.
- c) At the executive's discretion, the player may receive a refund to be prorated to the portion of the un-played field hockey season minus a \$25.00 administration fee to be retained by NNFHC, minus the cost of any equipment not returned, minus the cost of any clothing that was part of the registration fee.

IV. Extenuating Circumstances



Due to the nature of COVID the following refund stipulation shall be enacted should the NNFHC be restricted by any COVID protocols and regulations mandated by the government. Otherwise, all the above statements outlined in sections II and III will be used to determine the amount refunded. Prior to the season start date: 100% will be refunded.